Weekly work-term log

Each week of a co-op or placement: tasks, skills used, wins and questions. Your report almost writes itself.

NAME _____ DATE _____

Week	Main tasks	Skills used	Win	Question or problem
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
Week 6				
Week 7				
Week 8				
Week 9				
Week 10				
Week 11				
Week 12				
Week 13				
Week 14				
Week 15				
Week 16				