Save your work before your student account closes

Download what you'll want later (course outlines, best assignments, transcripts, references) and set up email forwarding.

NAME _____ DATE _____

What	Saved	Where I saved it
Course outlines (syllabi) for every course	☐	
Best assignments and projects	☐	
Feedback and grades	☐	
Unofficial transcript	☐	
Reference letters	☐	
Certificates and awards	☐	
Co-op or placement evaluations	☐	
Contacts list	☐	
Important school emails	☐	
	☐	

STUDENT ACCOUNT CLOSES ON _____ FORWARDING EMAIL SET UP TO _____