Portfolio submission checklist

For art, design, media and architecture applicants: track pieces, formats, statements and deadlines for every school's portfolio.

NAME _____ DATE _____

School and program	Pieces asked for	Format and size limit	Statement needed?	Deadline	Sent
					☐
					☐
					☐
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					☐
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BEFORE YOU SUBMIT

- ☐ Read each school's portfolio page and write the date you checked it
- ☐ Pick pieces that show range and process
- ☐ Label files the way each school asks
- ☐ Check file sizes and formats
- ☐ Write or adapt the artist statement
- ☐ Get feedback from a teacher or peer
- ☐ Submit a few days before the deadline