Group project task planner

Split the work into tasks with an owner and a date, and track it to submission. Pair it with the group project agreement.

NAME _____ DATE _____

Task	Owner	Due	Depends on	Status	Reviewed by	Notes
Read the assignment and						
Choose topic and split sections						
Research and sources						
First draft of each section						
Combine and edit						
Check citations						
Slides or final format						
Rehearse or final read-through						
Submit						