FSWEP and GC Jobs application tracker

Record Federal Student Work Experience Program and other GC Jobs student applications, inventory updates and any specialized inventories with their official closing dates.

NAME _____ DATE _____

ELIGIBILITY I STILL NEED TO CONFIRM ON THE OFFICIAL PAGE

FULL-TIME STUDENT AT (SCHOOL) _____

I RETURN TO FULL-TIME STUDIES NEXT TERM, OR I MEET THE FINAL-YEAR PREVIOUS-EMPLOYMENT RULE? (SEE OFFICIAL PAGE) _____

INVENTORY PROFILE LAST UPDATED _____

GC JOBS USERNAME STORED SAFELY? _____

APPLICATIONS

Inventory or posting name	Official closing date (if any)	Applied on	Matched / interviewed / hired / closed	Notes (department, city, classification)

KEEPING THE INVENTORY CURRENT

- [ ] Read the official FSWEP eligibility page this cycle
- [ ] Updated my inventory profile after any change of school, term or location
- [ ] Self-declaration completed only if I chose to, as the official page explains
- [ ] Noted any specialized inventory deadline (they differ from the year-round inventory)

FSWEP and GC Jobs application tracker (continued)

The official FSWEP page says the largest student inventory is open year-round, that managers request matches throughout the year, and that preference will be given to Canadian citizens and permanent residents who meet the job requirements. Specialized inventories have their own closing dates. This tracker is not an application form.

SOURCES (CHECKED 2026-11-27)

The Federal Student Work Experience Program page says a person is eligible if they are registered as a full-time student in a secondary or post-secondary accredited academic institution, they meet the minimum age requirement in the province or territory of work, and they will return to full-time studies in the next academic term, or if they are in their final year of studies they must have been previously employed under FSWEP, the Co-op/Internship Program or the Research Affiliate Program. https://www.canada.ca/en/public-service-commission/jobs/services/recruitment/students/federal-student-work-program.html (checked 2026-11-27)

The same page says the largest student inventory is open year-round and available to over 200 departments and agencies, that applications stay in the inventory for managers to request matches, and that preference will be given to Canadian citizens and permanent residents who meet the job requirements. https://www.canada.ca/en/public-service-commission/jobs/services/recruitment/students/federal-student-work-program.html (checked 2026-11-27)