First week of classes checklist

The things that are easy to miss in week one: deadlines from your academic calendar, each course outline, and staying enrolled the way your study permit expects. Fill each line from your school's own pages.

NAME _____ DATE _____

BEFORE DAY ONE

- [ ] Timetable from the student portal saved: [yes / no] · Rooms found on the campus map: [yes / no]
- [ ] Student card: [booked for date / have it]
- [ ] Learning platform login works: [yes / no]
- [ ] Fees due: [amount] by [date], from the school's fee page
- [ ] Course outlines downloaded: [course codes]

DURING WEEK ONE

- [ ] Office hours: [course: day, time, room or link]
- [ ] Last day to add or drop a course, from the academic calendar: [date]
- [ ] School health plan: [enrolled automatically? opt-out deadline: date]
- [ ] Library card and printing set up: [yes / no]
- [ ] Academic integrity policy read: [link]
- [ ] Tutoring, writing and accessibility services found: [links]

STUDY PERMIT

- [ ] Enrolled this term as IRCC's conditions require: [full-time / part-time, as my program needs]
- [ ] Enrolment letter needed for work, bank or travel? Requested on: [date]

Replace every [bracket] with your own words.

SOURCES (CHECKED 2026-11-26)

Check current details on the official page.
https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/while-you-study/study-permit-conditions.html (checked 2026-11-26)