Apprenticeship start checklist

The first steps to becoming a registered apprentice: eligibility, a sponsor or employer, registration and the agreement, with notes for Ontario, B.C. and Alberta.

NAME _____ DATE _____

- [ ] I picked a trade and read its official page
- [ ] I meet the age, work-permission and education rules on my authority's page
- [ ] I found a sponsor or employer
- [ ] I registered with my province's apprenticeship authority
- [ ] I signed the official training agreement and kept a copy

Province	Authority	Step	Date
Ontario			
B.C.			
Alberta			

SOURCES (CHECKED 2026-11-27)

Skilled Trades Ontario's start-an-apprenticeship page says that to qualify you must be at least 16 years old, have legal permission to work in Canada (for example a valid Social Insurance Number), meet the education requirements for your chosen trade, and have a sponsor in Ontario. https://www.skilledtradesontario.ca/apprenticeship/starting-your-apprenticeship/ (checked 2026-11-27)
The same page says an apprenticeship begins when you sign a Training Agreement with a sponsor and register it with Skilled Trades Ontario, and that you don't need to take special courses or be in school to start — finding a sponsor is the key first step. https://www.skilledtradesontario.ca/apprenticeship/starting-your-apprenticeship/ (checked 2026-11-27)
After you find a sponsor, SkilledTradesBC says you register by creating a SkilledTradesBC Portal account, and your sponsor must also have an account so they can confirm your registration. High-school students are told to fill out the Youth Apprentice and Sponsor Registration Form and return it to their local school district. https://skilledtradesbc.ca/register-your-apprenticeship (checked 2026-11-27)
Alberta's Tradesecrets eligibility page says that to register as an apprentice you must be a resident of Alberta or primarily working in Alberta in the scope of the apprenticeship education program, and you must be a Canadian citizen, a permanent resident, a Convention refugee or protected person, a refugee claimant with a work permit, a Post-Graduation Work Permit holder who meets the extra study requirement described on that page, or a holder of a valid CUAET visa living in Canada as a temporary resident and meeting the conditions set out there. https://tradesecrets.alberta.ca/get-started/become-an-apprentice/eligibility-and-entrance-requirements/ (checked 2026-11-27)