COLOR-BY-ANSWER · CHOOSING AND APPLYING · INTERNATIONAL STUDENTS

Read your offer letter

A practice letter of acceptance with a few problems. Find what's fine, what needs fixing, and what's just information.



HOW TO PLAY

1. Read the practice letter in the window. It is invented, with mistakes on purpose.
2. Answer each question and decide: OK, FIX (ask the school) or INFO.
3. Colour the pane for that question. Then compare with the IRCC rules on the key.

1 **Is a designated learning institution (DLI) number on the letter?**
Answer: _____ OK / FIX / INFO: _____

2 **Is the program full-time or part-time?**
Answer: _____ OK / FIX / INFO: _____

3 **What are the start and end dates?**
Answer: _____ OK / FIX / INFO: _____

4 **Does it show the exact tuition you must pay?**
Answer: _____ OK / FIX / INFO: _____

5 **By what date must you register?**
Answer: _____ OK / FIX / INFO: _____

6 **Scholarship says N/K. What does N/K mean?**
Answer: _____ OK / FIX / INFO: _____

7 **Is the offer conditional? On what?**
Answer: _____ OK / FIX / INFO: _____

8 **Your passport says Priya Sunil MEHTA. Does the name match?**
Answer: _____ OK / FIX / INFO: _____

COLOR-BY-ANSWER WINDOW

PRACTICE LETTER, INVENTED

Northbay Polytechnic (a made-up school) · 100 Example Rd · admissions@northbay.example
DLI number: O-PRACTICE-0001
Student: **Priya S. Mehta**
Program: Diploma, Business Analytics · Full-time
Start: 7 September 2027 · End: 30 April 2029
Tuition, first year: about $18,000
Scholarship: N/K
Condition: final high-school transcript by 30 June 2027

1	2	3	4
5	6	7	8

● **Green** = OK as written
◆ **Orange** = FIX: ask the school
■ **Blue** = INFO: note it

TRY THIS

Get out your own letter and answer the same eight questions about it. Circle anything you would ask the school about.

CHECK

Look up the DLI number on IRCC's designated learning institutions list before you pay any deposit.

WHAT THIS SHEET LEAVES OUT

Provincial attestation letters, deposits and refund rules, and Quebec's CAQ. This is classroom review, not immigration advice. Read the IRCC pages for your own case.

WITH A PARTNER

Each of you writes one more mistake into a copy of the practice letter. Swap and find it.

Sources (official pages, read on 2026-11-28): **[1]** IRCC, Study permit document checklist IMM 5483 (PDF): https://www.canada.ca/content/dam/ircc/documents/pdf/english/kits/forms/imm5483/01-08-2025/imm5483e.pdf (checked 2026-11-28). **[2]** IRCC, Letter of acceptance guidelines (PDF): https://www.canada.ca/content/dam/ircc/migration/ircc/english/pdf/pub/acclet-e.pdf (checked 2026-11-28). **[3]** IRCC, Study permit fraud: https://www.canada.ca/en/immigration-refugees-citizenship/services/protect-fraud/study-permit-fraud.html (checked 2026-11-28).